

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Tŷ Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG

Chief Executive / Prif Weithredwr
Anthony O'Sullivan BSc(Eng), MSc, CEng, FICE, FCIHT



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For all enquiries relating to this agenda please contact
Andrew Highway (Tel. 01443 866218: Email: highwa@caerphilly.gov.uk)

Date: 31st October 2012

Dear Sir/Madam,

A meeting of the **Caerphilly Town Centre Management Group** will be held at the **Business and Technology Centre (Conference Room)** on **Wednesday, 7th November 2012** at **2.00 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'A O'Sullivan'.

Anthony O'Sullivan
CHIEF EXECUTIVE

A G E N D A

1. Apologies.
2. Appointment of Chair and Vice Chair.
3. To note the minutes of the meeting held on 16th February 2012 (minute nos. 1–4, page nos. 1–4).
4. Air Quality (verbal update from Maria Godfrey).
5. Update on Caerphilly Library (verbal update from Tim Broadhurst).
6. Medieval Market (verbal update from Paul Hudson)
7. Broadband Availability with Caerphilly County Borough (verbal update from Lynton Jones)
8. Caerphilly Town Centre Audit – September 2012 (attached).

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9. To note the terms of Reference of the Town Centre Management Group (report approved by Cabinet attached).

Circulation:

Councillors P.J. Bevan, C. Elsbury, C. Forehead, E. Forehead, J.E. Fussell, K. James, B. Jones, S. Kent, M.J. Prew, J. Pritchard

Town Councillor: M. Newman

Town Councillor Clerk: K. Williams

Inspector (Gwent Police): G. Jones

Mrs. S. Cooper (Caerphilly Access Group)

Mr. J. Couzens (Centre Manager)

Mr. P. Massey (Project Liaison Manager - CADW)

Mr. K. Robottom (Caerphilly Residents Association)

Mr. J. Dilworth (Van Community Council)

And Appropriate Officers